

SHAREHOLDER COMMUNICATION POLICY

(revised and effective on 26 August 2022)

I. Introduction

The purpose of the policy is to promote effective two-way communication of the Company with its shareholders to ensure provision of timely, equal and sufficient information to the shareholders to evaluate the operation and performance of the Company. This policy sets out the channels available for the shareholders to express their views on matters affecting the Company, the steps taken to solicit and understand the views of shareholders and stakeholders.

II. General policy

The Board has the overall responsibility to ensure that the Company maintains on-going dialogue with the Shareholders.

The Company is aware of its obligations under the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (“**Listing Rules**”), which recognises that some investors and analysts have active and more interests than others in the affairs of the Company. The Company is committed to maintaining a policy of open and regular communication and fair disclosure. Based on this policy, legitimate questions arising from generally disclosed information deserves a reasonable reply.

Information shall be communicated to shareholders mainly through the Company’s financial reports (interim and annual reports), annual general meetings and other general meetings that may be convened, as well as by making available all the disclosures submitted to The Stock Exchange of Hong Kong Limited and its corporate communications and other corporate publications on the Company’s website.

Effective and timely dissemination of information to shareholders shall be ensured at all times.

The Board shall review this policy on a regular basis, and, if necessary, make any changes to ensure its effectiveness and that Shareholders' needs are best served.

III. Communication channels

1. General meetings

The Company holds Annual General Meetings and other general meetings in compliance with the Hong Kong Companies Ordinance and Listing Rule. Notice of meetings and accompanying explanatory materials are prepared and sent in accordance with the requirements of the Company's Articles of Association and the Listing Rules for the purpose of notifying shareholders well in advance the place and time for holding the general meetings and providing them with sufficient and relevant information for decision making.

General meetings are the primary forum for constructive communication between the Board, the Senior Management and the Shareholders.

- (1) The Chairman of the Board and the external auditor as well as the chairmen of the Audit Committee, the Remuneration Committee and the Nomination Committee or their duly appointed delegates will be present at the meeting to answer questions from shareholders.
- (2) The Chairman of the Board, the independent financial adviser (if any) and the chairman of the Independent Board Committee (if any) or his duly appointed delegate will be available at any general meeting to consider a connected transaction or any other transaction that requires independent shareholders' approval.
- (3) For each substantially separate issue proposed at a general meeting, a separate resolution should be proposed by the Chairman of that meeting. The Company should avoid "bundling" resolutions unless they are interdependent and connected forming one significant proposal. Where the resolutions are "bundled", the Company should explain the reasons and material implications in the notice of the meeting.
- (4) The Board should encourage full and active participation of the Shareholders at general meetings. The Chairman of the meeting shall allow a reasonable opportunity for the Shareholders to exchange their views with the Board. They can either attend the meetings in person or appoint proxies to attend and vote on their behalf.

- (5) The Company shall arrange for the notice to the Shareholders to be sent for AGMs at least twenty-one days before the meeting and to be sent at least fourteen days for all other general meetings.
- (6) The Company shall ensure that the Shareholders are familiar with the detailed procedures for conducting a poll.

2. Corporate communication

All corporate documents to shareholders are prepared in English and in Chinese to facilitate shareholders' understanding.

The Company's Interim and Annual Reports are the primary documents for the Company communicating the performance and outlook of the Company and its subsidiaries (the "Group") during the relevant financial period to shareholders. These reports are published within the timeframe required under the Listing Rules.

The Company timely informs shareholders on any notifiable transaction under the Listing Rules by posting the announcement on the Company's and the Stock Exchange's website as soon as the terms of the transaction have been finalised. A circular will be prepared and despatched to shareholders if the transaction is to be approved at a general meeting.

Corporate documents are sent to shareholders by ordinary mail to their correspondence addresses maintained with the Hong Kong Share Registrars and Transfer Office (the "Share Registrar"). Shareholders are recommended to notify the Share Registrar as soon as practicable for any change of their address / email addresses to the Company in order to facilitate timely and effective communications.

3. Corporate website

The Company's website (www.vankeoverseas.com) contains information about the Group and its businesses. The contents of the website are updated on a regular basis.

Information released by the Company to The Stock Exchange of Hong Kong Limited is also posted on the Company's website as soon as practicable. Such information includes Interim Reports, Annual Reports, corporate announcements, circulars, notices to shareholders and other documents as required by the Listing Rules and other relevant laws and regulations, which shall be maintained on the Company's website for at least 5 years from the date of publication.

Shareholders and the public have free access to the website.

IV. Shareholders' enquiries

Shareholders should direct their questions about their shareholdings in the Company to the Share Registrar. The contact details are as below.

Computershare Hong Kong Investor Services Limited
Shops 1712-1716, 17th Floor, Hopewell Centre,
183 Queen's Road East, Wanchai, Hong Kong
Telephone: (852) 2862 8555
Fax: (852) 2865 0990/2529 6087
Email: hkinfo@computershare.com.hk

Shareholders may at any time send their enquiries and concerns to the Board of Directors. The contact details are as below.

The Board of Directors
Vanke Overseas Investment Holding Company Limited
Room A, 43rd Floor, Bank of China Tower
1 Garden Road, Central, Hong Kong
Telephone: (852) 2309 8888
Fax: (852) 2328 8097
Email: vkoverseas.ir@vanke.com